

# MENNA GAMAL SAAD

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## EDUCATION

- **Aswan University**  
*2017-2021*  
Bachelor's degree in Japanese language  
Excellent with honors

## COURSES AND TRAINING

- **USAID, ASPIRE, THE AMERICAN UNIVERSITY IN CAIRO**  
*August 2021 -*  
Virtual Employability Skills Tracks
- **University Center for Career Development**  
*May 2021 -*  
Customer service
- **Studying at Japanese University from Coursera**  
*Abril 2021 -*
- **Word,Excel Course from Edrak**  
*March2020 -*
- **Computer Basics From Edrak**  
*January 2020 -*
- **Emotional intelligence course from Edrak**  
*August 2019 -*

## COMPUTER SKILLS

- A good user of MS word
- A good user of MS Excel
- A good user of MS PowerPoint

## LANGUAGE SKILLS

- Arabic
- Japanese
- English